

FALL SCHEDULE 2016-2017 **Mandarin**

3740 San Jose Place next to Crown Point Rd., behind Carrabba's) 268-3583

FALL SCHEDULE 2016-2017 **Fruit Cove**

774 N State Rd. 13: 1/2mile South of Julington Creek Bridge 287-4619

FALL SCHEDULE 2016-2017 **Julington Creek**

106 Julington Plaza Dr. (corner of Race Track Rd.& Flora Branch) 230-7778

Room 1	Room 2	Room 3
Monday	Monday	Monday
4:00 Ballet II 7-9 5:00 Jazz II 7-9 5:45 Ballet B+I 5 & up 6:30 Jazz B+I 5 & up	4:00 Hip Hop Int 9-12 4:45 Lyrical/Modern 9 & up 5:30 Jazz Int 9-12 6:15 Tap Beg/Int 9-12	4:45 Character I+II 5:30 Ballet Int 9-11 6:30 Ballet Int 11-13 7:30 Ballet Adults
Tuesday	Tuesday	Tuesday
5:15 Modern I/A 14 & up 6:15 Jazz Int/Adv 14 & up 7:15 Ballet Int 14 & up 8:15	5:00 Ballet I/A 15 & up 6:30 Pointe I/A 15 & up 7:15 Modern I/A 15 & up	
Wednesday	Wednesday	Wednesday
4:15 Ballet/Tap 4-5 5:00 Jazz B+I 5-7 5:45 Ballet B+I 5-7 6:30 Ballet/Tap 3-4 forming	4:00 Lyrical B/I 9 & up 4:45 Jazz Int 10 & up 5:45 Lyrical/Modern 10-13 6:30 Ballet B/I 9-11	4:15 Pre Pointe/ 9& up Stretch & Conditioning 5:00 Ballet Int 9-11 5:45 Pointe I+II 6:30 7:30 Ballet Adults
Thursday	Thursday	Thursday
6:15 Ballet Int 14 & up 7:15 Pointe B/Int	5:00 Ballet Int/Adv 15& up 6:15 Jazz I/A 15 & up 7:15 Contemporary 15 & up	
	Saturday	
We reserve the rights To change or adjust this schedule if needed	08:30 Variations Int/Adv 09:30 Ballet Int/Adv 11:00 Pointe Int/Adv 12:00 Character I/A	We reserve the rights To change or adjust this schedule if needed

Room 1	Room 2
Monday	Monday
6:00 Ballet Int 9-12 forming  We reserve the rights To change or adjust this schedule if needed	4:15 Ballet Int 13 & up 5:15 Pointe I+II 6:00 Character Int/Adv 7:00 Ballet Int 15 & up 8:00 Pas de deux Partnering in Ballet & more 12 to Adults
Tuesday	Tuesday
4:00 Ballet 5 & up 4:45 Ballet/Tap 4-5 5:30 Fairytales in Motion 2-3 6:15 Ballet/Tap 3-4	4:00 5:30 Jazz I+II 6-8 6:15 Hip Hop B/I 7-11  7:15 Zumba
Wednesday	Wednesday
8:00 Pilates Beg/Int (mat work) Teens-Adults	5:00 6:00 Pointe I+II 6:45 Ballet I/A 14 & up 7:45 Modern 13 & up
Thursday	Thursday
4:00 Ballet II 7-9 4:45 Jazz II 7-9 5:30 Tap I+II 5-8 6:15 Ballet I+II 6-8 7:10 Hip Hop II 13 & up 8:05 Jazz Int 13 & up	4:15 Ballet Int 13 & up 5:15 Modern 12 & up 6:15 Ballet Int 15 & up 7:30 Pointe I+II 8:15

Room 1	Room 2	Room 3
Monday	Monday	Monday
4:30 Jazz/Lyrical 10-13 5:30 Strengths & Stretch 6:15 Jazz Int 15 & up 7:15 Modern 15 & up 8:15 Tap I/A 15 & up	4:45 Jazz I+II 7-9 5:30 Ballet Int 9-12 6:30 Jazz Int 9-12 7:30 Tap 9 & up	4:00 Jazz Beg 5-7 forming 4:45 Ballet Beg 5-7 5:30 Ballet I+II 7-9 6:15 Jazz I+II 7-9 7:00 Jazz Int 11-13
Tuesday	Tuesday	Tuesday
	9:00 Fairytales in Motion 2-3 9:45 Ballet/Tap 3-4 10:30 Tumbling/ Gymnastics 3-4	4:00 Lyrical Jazz 9 & up 4:45 Ballet Int 9-11 5:45 Jazz Int 9-11 6:30 Hip Hop Int 10 & up 7:15 Contemporary/ Modern 11 & up
4:15 Jazz Int 11-14 5:15 Lyrical Int 11-14 6:15 Jazz I/A 13 & up 7:15 Leaps & Turns Dynamics 13 & up 8:00 Stretch & Strengths	4:45 Hip Hop 7-11 new 5:30 Ballet Int 12 & up 6:30 Pointe B+I 7:15 Ballet Adults forming	
Wednesday	Wednesday	Wednesday
4:00 Ballet /Tap 3-4 4:45 Hip Hop 7-11 5:30 Jazz Int 8-10 6:15 Ballet Int 8-10  7:00 Team time	4:45 Ballet Int 8-10 5:30 Ballet Ballet Int 9-12 6:15 Pre Pointe 9& up Stretch & conditioning 7:00 Contemporary/Lyrical 11 & up	9:15am Fairytales in Motion 2-3 10:15am Ballet/Tap 3-4
Thursday	Thursday	Thursday
4:45 Ballet/Tap 3-4 5:45 Ballet 5 & up 6:30 Jazz 5 & up 7:15 Hip Hop 7-11	6:15 Improv Class 12 up 7:00 Modern/ Contemporary 15 & up	4:00 Ballet Int 9-12 4:45 Modern/Jazz 9 & up 5:30 Ballet Int 12 & up  7:15 Zumba
Friday Room 1	Friday Room 2	
4:45 Ballet/Tap 4-5 5:30 Ballet Beg 5-7 6:15 Pilates Beg/Int (mat work) forming	5:30 Ballet Int 9-12 6:30 Lyrical/Jazz Int 9 & up	We reserve the rights To change or adjust this schedule if needed

## RULES AND REGULATIONS

1. Registration and Recital fees are due upon registration and are not refundable.

2. **WE DO NOT MAIL MONTHLY STATEMENTS.**

All tuition is due on the first class of the month.

There will be \$ 10.00 late charge after the 10th of each month. Tuition is not refundable.

Insufficient checks will be charged \$20.00.

All tuition is based on four (4) weeks per month. The school tuition is calculated on the annual basis and equally divided into 11 monthly installments. *Your December and June* installment needs to be paid in full. We take Visa & Master Card.

Tuition Payments If paying by credit or debit cards \$ 3.00 will be added to each transaction. To avoid extra charges when paying by cards Tuition Payments could be made by check or using e-banking by setting up : Payments from your Bank account for payments made out to Spivak Enterprises, Inc and sent to our Mandarin address 3740 San Jose Place, Jacksonville, Fl 32257

To avoid confusion by charging our students every 4 weeks, payment is due on the monthly basics on the first lesson of each month. Some month have 5 weeks, which you are not charged for. It will be considered complimentary classes or if you missed - make up classes. The holidays when school is closed are figured in tuition and monthly installment due in full. You may choose to pay annual, quarterly or monthly. For example from August through June, 11 equal payments will be expected. Same rule is applied if student starts later than September; installment will be due each month in full.

3. **Please keep quiet in the lobby** when waiting for your children. The noise is distracting our dancers! If siblings are waiting with you, please make sure they are supervised!

No playing with water fountain, no running allowed in the waiting rooms. Please do not bring dangerous toys or loud sound making toys to the waiting room.

4. Students are not to be dropped off at school earlier than 10-15 minutes before class time and must be picked up promptly. **We do not provide supervision in the waiting rooms.**

5. If late for class, wait until the end of music and enter the dance room after it stops to ask teacher's permission.

6. Lack of attendance will not entitle you to a refund of money or transfer to next month's installment. **During the month of May there will not be make up classes.**

**Do not miss!**

7. There is no extra cost for Make-up classes. It can be made within a given month at any class available on the schedule appropriate for student's ability or a level lower. There is no make up classes during the month of May. Please do not miss! "Make-up" classes may not be accumulated. You will need to call the office to schedule it.

8. If you have questions or would like to talk to teachers please call the office to schedule an appointment with teacher. Please do not approach teacher during or between classes. It takes away time from the next scheduled class. **Office will be able to answer all your questions!**

9. Any questions or information should be addressed to the office and not to our teachers during teaching hours.

Teachers are to teach dance lessons and start classes on time. Office will be able to answer and respond to your questions, or we will call you to discuss any concerns you may have.

*Any office will provide information or schedule questions for all 3 locations. If you leave a message we will call you back.*

Mandarin 268-3583 Fruit Cove 287-4619 TK Fruit Cove 230-0408 / Julington Creek 230-7778 Tumbling Kids JC 230-6291 info@markspivak.com

10. You may withdraw from classes with Written withdraw note to Mark Spivak's Institute or Dance Extension 30 days prior to the date. This note needs to be in the office or faxed to 287-9136 before of the beginning of the new month in order not to be charged for it. Verbal or phone cancellation will not be accepted!

11. Observation policy. We do not offer observation windows or one way mirrors. We have an *Open door days*: you may come and see your children progress, take pictures or videotape. These days are: One week before Winter Break & Spring Break for all locations and end of the month of May!

12. Do not wear necklaces, bracelets or rings to classes. Children will be asked to remove it in order not to get hurt and it may get lost. We will not be responsible for it.

13. Do not leave valuables in the studio. The studio will not be responsible for any losses of personal property or valuables.

14. **No gum** allowed in the studio.

15. "Lost and Found" articles will be disposed of after 30 days.

On the following holidays, Tumbling Kids and Dance School will be closed and classes falling on these days are not subject to "make-up":

Labor Day	September 5
Thanksgiving	November 23-26
Winter Break	December 23-January 6, resume Jan. 9th
Spring Break	March 20-March 25 Duval Co
Spring Break	March 13-March 20 St. Johns Co
Memorial Day	May 29

Registration fee	\$ 45.00per person/\$65.00 per family
Recital fee	\$ 70.00per person/\$100.00 per family
Costume fee	\$ 75.00 per costume number
Any single class	\$ 20.00
Private class	\$ 40.00 - 30min / \$ 55.00 - 45min/\$ 65.00 -1 hour
Variations &/or Pas de deux class	\$ 25.00 extra per month

## Dance attire and Hair

All students are required to wear appropriate apparel.

Do not wear street pants or shorts to classes. You will be asked to take it off. Have a leotard under. You may wear dance shorts or jazz pants over the leotards. It is consider disrespectful if not wearing appropriate attire.

Ballet/Tap intro combination classes and Creative All Dance Classes: Leotard: Pink or black, tights: theatrical pink (light), ballet shoes: pink and children can wear ballet skirt (pink or black), **but not a tutu's or any kind of costumes** to classes. Black tap shoes. We will have a special day for dress up.

All Ballet classes: Black leotard, theatrical pink (light pink) tights and pink ballet shoes

Character classes: Black leotard, tan/pink tights, tan character shoes.

Tap classes: Black leotard, theatrical pink/tan tights, black tap shoes

Tap Int/Adv classes Black oxford with ties tap shoes (look like jazz shoes with taps).

Jazz classes: Black leotard, tan tights, black jazz shoes ties or slip-ons

Hip Hop classes Black leotard, tan tights, may wear jazz pants (not pajamas pants); black jazz shoes or jazz sneakers

Tumbling Any color leotard or unitard (one piece suit), gymnastics soft- shoes or bare feet.

Hair for all dance classes: must be tightly secured off the neck and face - in the bun secured by hair net & hair pins. Hair for tumbling in a 2 ponytails (short hair) or low bun. Bring your brush and rubber bands with you if have no time at home. We will be glad to help you . Keep the brush, extra hair pins, and hair net in zip lock bag, in dance bag.

Annual Tuition divided into 11 equal installments  
Hourly classes: Our Hourly classes is 55min (academic hour)

1 time per week	\$ 69.00 monthly installments
2 times per week	\$ 105.00 monthly installments
3 times per week	\$ 135.00 monthly installments
4 times per week	\$ 160.00 monthly installments
5 times per week	\$ 175.00 monthly installments
6 times per week	\$ 185.00 monthly installments
7times per week	\$ 195.00 monthly installments

Variations &/or Pas de deux class \$ 25.00 extra per month

All 45 min. classes as follows:

1 times per week	\$ 68.00 monthly installments
2 times per week	\$ 99.00 monthly installments
3 times per week	\$ 125.00 monthly installments
4 times per week	\$ 144.00 monthly installments
5 times per week	\$ 154.00 monthly installments
6 times per week	\$ 160.00 monthly installments

combination of hourly & 45min classes charged as hourly rates



# Mark Spivak's Institute and Dance Extension

## Helpful information Fall Classes 2016-2017

WWW.MARKSPIVAK.COM  
info@markspivak.com

**Mandarin**  
3740 San Jose Place  
(behind Merchant's Walk  
shopping center, behind Carrabba's)  
268-3583 / 230-7778 / 287-4619  
Fax 287-9136

**Fruit Cove - 774 N State Rd.13**  
(1/2 mile South of Julington Creek bridge)  
287-4619 / 230-7778 / 268-3583

**Julington Creek**  
106 Julington Plaza Dr.  
(of Race Track Rd, corner of Flora Branch)  
287-4619/ 230-7778 / 268-3583



Gymnastics, Tumbling & Fitness for Kids  
106 Julington Plaza Dr. 230-6291  
778 N State Rd. 13 230-0408  
www.tumblingkids.com for schedule  
info@tumblingkids.com